



Send Submission to:

300 N. Martingale Road, Ste. 550
 Schaumburg, IL 60173
 Phone: 847-874-3800 Fax: 800-557-1680
 Toll Free: 800-937-3779

Email Submissions to: submissions2000@wintrustmortgage.com

Broker Name: _____ ID: _____ Main Contact: _____ Date: _____
 Phone: _____ Fax: _____ Email: _____
 Borrower: _____ Loan # _____ AE: _____

Conventional Loan Submission List

LEFT SIDE	RIGHT SIDE
<input type="checkbox"/> Wintrust Regist./Lock Confirmation (Broker) <input type="checkbox"/> Homeowner Insurance (Broker) <input type="checkbox"/> Preliminary Title Commitment w/6month Chain of Title (Broker) <input type="checkbox"/> Title Invoice (Broker) <input type="checkbox"/> R.E. Tax Cert. (Broker) <input type="checkbox"/> Copy of Appraisal Invoice (Broker) <input type="checkbox"/> Copy of Credit Report Billing (Broker) <input type="checkbox"/> Miscellaneous * GFE (dated within 3 days of initial 1003/ YSP 0-4%/Line 903 must include annual insurance premium) **State Specific Disclosures <input type="checkbox"/> Borrower Information Document (IL Only) <input type="checkbox"/> Mortgage Escrow Account Act <input type="checkbox"/> Escrow Account Disclosure Agreement <input type="checkbox"/> Net Tangible Benefit Disc. (Refi. Only) <input type="checkbox"/> Selection of Title Provider (IL & O/O Only) Rev. 05-2010	<input type="checkbox"/> Statement to Underwriter w/file details/explanation <input type="checkbox"/> 1008 Transmittal Summary <input type="checkbox"/> Final unsigned 1003 <input type="checkbox"/> DU Preliminary Findings <input type="checkbox"/> LP Findings Credit <input type="checkbox"/> 3 Merge Credit Report <input type="checkbox"/> Hawk Alert or SafeScan - OFAC <input type="checkbox"/> Credit Explanations & References <input type="checkbox"/> Non-Traditional Credit References <input type="checkbox"/> Bankruptcy Discharge, Petition & Schedule of Creditors <input type="checkbox"/> Verification of Rent/Mortgage <input type="checkbox"/> Recorded Divorce Decree or Separation Agreement (if appl.) Assets - Do not include if Stated Asset <input type="checkbox"/> VOD's or Bank Statement(s) – most recent on top <input type="checkbox"/> Gift Letter, Proof of Donor's Ability & Proof of Receipt <input type="checkbox"/> Earnest Money cancelled check or proof cleared <input type="checkbox"/> HUD 1 for Sale of Home or other property <input type="checkbox"/> Contract for sale of home or other property Income – Do not include if Stated Income <input type="checkbox"/> VOE or Verbal VOE – Borrower (2 year history) <input type="checkbox"/> Pay stub(s) – recent 30 day consecutive – Borrower <input type="checkbox"/> W-2(s) – Borrower (2 year history) <input type="checkbox"/> VOE or Verbal VOE Co-Borrower (2 year history) <input type="checkbox"/> Pay stub(s) – recent 30 day consecutive – Co-Borrower <input type="checkbox"/> W-2(s) – Co-Borrower (2 year history) <input type="checkbox"/> Tax Return(s) (1040S) with signature(s) <input type="checkbox"/> Year-to-Date P&L with signature(s) <input type="checkbox"/> Business Returns with signature(s) <input type="checkbox"/> Independent Verification of Business (Stated Income ONLY) <input type="checkbox"/> Other Income (i.e., Child Support, Lease Income, etc.) <input type="checkbox"/> Social Security Card(s) if obtained to verify SSN Property <input type="checkbox"/> Fully executed Purchase Contract w/all Amendments <input type="checkbox"/> Payoff statement (s) for refinance transactions <input type="checkbox"/> Applicable Condo Warrant Info./HOA Questionnaire <input type="checkbox"/> Builders Certification & Construction Documents (if appl.) <input type="checkbox"/> Appraisal <input type="checkbox"/> Copy of Appraiser License <input type="checkbox"/> Copy of Appraiser E & O Policy <input type="checkbox"/> Manufactured Home Documents Application Docs <input type="checkbox"/> Initial 1003, signed and dated <input type="checkbox"/> Initial Good Faith Estimate * <input type="checkbox"/> Initial Truth-in-Lending <input type="checkbox"/> Conventional or ARM Disclosure <input type="checkbox"/> Loan Broker Agreement and Disclosure Statement <input type="checkbox"/> 4506 T (4/06) & 8821 (1/00)- signed but not dated <input type="checkbox"/> Borrowers Certification and Authorization <input type="checkbox"/> Affiliated Business Disclosure <input type="checkbox"/> Servicing Disclosure Statement (covering recent years) <input type="checkbox"/> ECOA <input type="checkbox"/> Hazard / Flood Disclosure <input type="checkbox"/> PMI Disclosure <input type="checkbox"/> Social Security Authorization <input type="checkbox"/> Credit Score Information Disclosure <input type="checkbox"/> Right to Receive Appraisal Disclosure <input type="checkbox"/> Patriot Act Notice – Form E-97 <input type="checkbox"/> Rapid Reporting Authorization <input type="checkbox"/> State Specific Disclosures**