

**Wintrust Mortgage Corporation**  
**DOCUMENT / FUNDING REQUEST**

Send all documents by 2:00 P.M. CST at least **48 hours** PRIOR to Closing.

The below items **MUST** be emailed to [closing301@wintrustmortgage.com](mailto:closing301@wintrustmortgage.com) or faxed to 800-557-1683:

- Loan Brokerage Agreement & GFE-(must match and include the Yield Spread & broker charges)
- tax cert. --Homeowners Ins. Declaration with Receipt
- Wiring Instructions --Applicable Funding Conditions
- List of Title Fees or Sample HUD-1

**MORTGAGEE CLAUSE:** WINTRUST MORTGAGE CORPORATION  
 ITS SUCCESSORS AND/OR ITS ASSIGNS  
 1 S. 660 MIDWEST ROAD, SUITE 100  
 OAKBROOK TERRACE, IL 60181

BROKER NAME: _____	ID# _____	EMAIL: _____	LOAN #: _____
BROKER CONTACT: _____	PH# _____	FX# _____	

CLOSE DATE: _____	FUND DATE: _____	TIME: _____	a.m / p.m	1 <sup>ST</sup> PMT DATE: _____
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BORROWER NAME: _____	COUNTY: _____
PROPERTY ADDRESS: _____ _____	

LOAN TYPE (Circle One) CONV. FHA VA USDA	LOAN PURPOSE: PURCHASE R/T REFINANCE CASH-OUT REFI.
LOAN TERM: _____	
NOTE RATE _____ %	BUYDOWN (?): 1/0 -or- 2/1
LOAN AMOUNT: \$ _____	w/o MIP \$ _____
SALES PRICE: \$ _____	CONDO: YES / NO PUD: YES / NO
APPR. VALUE: \$ _____	2 <sup>ND</sup> HOME: YES / NO 2-4 UNITS: YES / NO
	MFH: YES / NO INVESTMENT: YES / NO

TITLE COMPANY: _____	CONTACT: _____
TITLE COMPANY ADDRESS: _____ <small>(Address w/ ZIP Code)</small>	Phone #: (____) _____
	Fax #: (____) _____
Closing Doc E-Mail Address: _____	
*Special Instructions (i.e., mail out, early wire delivery, HUD home) _____	

<b>ESCROW / IMPOUNDS INFORMATION</b>	<b>TOTALS TO BE SHOWN ON HUD-1</b>
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ARE ESCROWS / IMPOUNDS WAIVED? YES or NO (IF YES, HAS LOAN BEEN LOCKED THIS WAY?)  
 => PREPAIDS PAID BY: Interest = B S MB Taxes = B S MB Ins. = B S MB Ins. Premium = B S MB

<b>NET DRAFT CALCULATIONS</b>	<b>TO BE SHOWN ON THE HUD-1 SETTLEMENT STATEMENT</b>
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Y.S.P.	\$ _____	_____ % (POC item on HUD-1) From Wintrust	
Below Par Discount	\$ _____	_____ % To: Wintrust PAID BY: B S MB	
Origination	\$ _____	_____ %	B S MB
Broker Discount Pts.	\$ _____	_____ %	B S MB
Mortgage Broker Fee	\$ _____	To: _____	B S MB
Appraisal Fee	\$ _____	To: _____	B S MB or POC
Credit Report	\$ _____	To: _____	B S MB or POC
Processing Fee	\$ _____	To: _____	B S MB
Courier Fee	\$ _____	To: _____	B S MB
_____	\$ _____	To: _____	B S MB
_____	\$ _____	To: _____	B S MB
_____	\$ _____	To: _____	B S MB
MAX SELLER PAID FEES	\$ _____		

**Payee Types**

**B = Borrower**  
**S = Seller**  
**MB = Mortgage Broker**

<b><u>FEES NET FUNDED:</u></b>	<b>PAID BY:</b>
ADMIN. FEE \$ 850.00	B S MB
RUSH/REDRAW FEE \$ _____	B S MB